



May 2026 PAC Meeting Minutes

Attendance : Robyn, Crystal, Dustin, Donna, Jessica, Jonathan, Erin, Stephanie, Brina

1. Call to Order & Welcome

Meeting called to order at 6:08 PM.

2. Approval of Agenda

Motion: To approve the May 6, 2026 agenda

Moved by: Robyn Second by: Crystal

All in favor

3. Approval of Previous Meeting Minutes

Motion: To approve the April 1, 2026 PAC meeting minutes as presented

Moved by: Robyn Seconded by: Jonathan

All in favor

4. Principal's Report

Current activity for primary choices include:

Cooking, bees, painting, art, lego, fort building, animal care, yoga and slime.

This was very successful for both intermediate and primary classes.

Literacy Update

Discussion regarding students in Grades 2–6 who are currently below grade level.

Average literacy levels have improved. Last year many students going into grade3 were reading below expected levels. This year the students have gone up approximately 4.5 levels.

Approximately 47% improvement noted.

What has contributed to the success of this ?

- Staffing Changes: Ministry funding is being used for literacy support.
- Amira AI reading tutor program.

5. Treasurer's Report

Gaming Account: \$846.46

General Account: \$10,037.76

a) General Account Budgeting

Discussion regarding overspending within the general account.

Recommendation to reserve at least \$5,000 yearly.

Discussion regarding moving funds from general to gaming.

Motion to move \$1,000 from General Account to Gaming Account.

Motion by: Robyn Seconded by: Stephanie

All in favour: Carried

Discussion also held regarding opening a term savings account/GIC to earn interest.

Robyn to look into options.

b) Bylaws Regarding Volunteer Refreshments/Meals

PAC reviewed BC Gaming Grant guidelines regarding refreshments.

Discussion included:

Coffee, tea, and water for volunteers

Meals/refreshments for volunteers serving long periods of time

PAC volunteer appreciation treat once per year for all volunteers

Raffle prizes

Motion: Up to \$50 in refreshments for volunteers working events longer than 2 hours.

Motion by: Robyn Seconded by: Crystal

All in favour: Carried

Proposal for a \$100 Mastercard gift card for next year.

Any time someone volunteers' their names are to be entered into a draw.

Motion by: Robyn Seconded by: Stephanie

All in favour: Carried

Discussion also held regarding an executive appreciation dinner.

Possibility of school contributing toward dinner cost.

Jessica to look into options.

c) Receipts for "Extracurricular Classroom Enrichment" & "Scholastic Book Fair"

Robyn and Jessica are working together.

Receipt from Scholastic still required.

d) Application for Gaming Grant 2026–2027

Application completed.

Approximate grant amount discussed: \$6,200.

6. DPAC Report

Reminder that DPAC is hosting two 3-hour sessions in April/May regarding Facebook Meta and PAC pages, including best practices for use.

Open to all parents. Food and beverages provided

Location: Agassiz Secondary

DPAC Parent Night Final Update

Approximately 50 parents attended.

How to balance negative information with positive information.

Discussion was balanced with positive feedback.

Anyone who is interested can reach out for links/resources.

7. PAC Business

a) Teacher Gift (General Account)

Budget: \$75-100

Responsible: Stephanie Mattson

Done

b) Spring Fundraiser – “Make It Sow”

Final update provided: Profit: \$267

Delivery date: May 1

Fundraiser complete

d) Spring Dance – “Under the Sea”

Final update provided:

Concession profit: \$223.50 (minus concession costs)

e) PAC Bulletin Boards

Follow-up required with Richard.

f) Sports Day

Persons in charge: Donna & ?

Concession, bubble machine, music, Lunch item & drink

How many volunteers needed

Moved to June meeting

g) Wild Education Presentation

Date May 28th 840-230pm

Deposit of \$50 has been paid by Stephanie

Still needs to be reimbursed

All volunteer spots filled

Open Discussion

Tim the new owner of Agassiz Harrison daycare & preschool has graciously donated \$50 so each student can get a free freezie during sports day. Thank you Tim! Once purchased he requires an invoice.

Fundraising ideas for next year

- 1 day sales : Hot dog, hot chocolate, popcorn, freezie day.
- Jog a thon : every student gets a t-shirt and businesses can purchase small, medium or large spots for advertising.
- Bike bus to school

Wild Forager has generously offered to provide dinner at our June PAC meeting.

8. Adjournment

Motion: To adjourn the meeting

End Time: 7:24 PM

Vote: All in favour

Next Meeting Agenda Items:

Sports Day planning

Receipt tracking / financial processes

Bulletin Boards

End of school breakfast

Make a plan about back to school pancake breakfast in September

Important dates

May 22 - Hot lunch : Lori's catering

May 28 - Wild Education

Next Meeting : June 3rd @6pm